

OFFICE ORDER

Whereas the Central Govt. with an intent to effectively secure and enforce the right to information in the country and for matters connected therewith or incidental thereto, has enacted, "the Right to Information Act 2005," which has come into effect from 12th October, 2005.

AND WHEREAS in the interest of effective implementation of the provisions of the said Act, the Vice Chairman and Managing Director, MADC Ltd. being a Public Authority under the Act had designated Public Information Officers (PIOs) and the first Appellate Authority from time to time. Due to transfers, retirement etc. of such designated officers; it has become necessary to issue the revised order.

Now therefore in exercise of power conferred under sub-section (1) of section 5 of the Right to Information Act, 2005 (22 of 2005); and in supercession of all earlier orders issued in this behalf, the Vice Chairman & Managing Director, MADC Ltd. being the Public Authority under the said Act, hereby designated the officers mentioned in column 3 of the schedule appended hereto, as public information officers and officers mentioned in column 4 as the 1st Appellate Authority for the purposes of the said Act.

This order shall come into effect from the date of its issue.

SCHEDULE**(A) MADC Mumbai Office**

Sr. No.	Matters related to/Name of the Department/Section	Name of the Person & Designation of PIO / Tel. No.	Name & Designation of the Appellate Authority, Tel. No.
1	2	3	4
01	Acquisition, Rehabilitation & Administration/personnel	Dr. Jayashree Katare Dy. Collector Tel.: 4921 2109	Shri Praveer Surana Company Secretary & Chief Finance Officers (CS & CFO) Tel.: 4921 2125
02	Engineering Works of MADC & Airports (Other than Nagpur Group -I, Power Management)	Shri. Mangesh Kulkarni Executive Engineer Mumbai Branch Tel.: 4921 2134	Shri C.S. Gupta General Manager (Technical) Tel.: 4921 2119
03	Airports (Other than Nagpur) Group-II	Shri Rajkumar Barrey Asst. Executive Engineer Tel.: 4921 2116	Shri C.S. Gupta General Manager (Technical) Tel.: 4921 2119

04	Accountant, Finance and Secretarial	Mrs. Deepali S.Pimable Asst. Accounts Officer Tel.: 4921 2116	Shri Praveer Surana Company Secretary & Chief Finance Officers (CS & CFO) Tel.: 4921 2125
05	Marketing & Estate	Mrs. Deepali Mulye Marketing Manager Tel.: 4921 2106	Shri Vivek Sharma Sr. Marketing Manager Tel.: 4921 2127
06	Planning	Smt. Udaylakshmi Advisor, Planning Tel.: 4921 2132	Shri J.R. Ojha Addl. Chief Planner Tel.: 4921 2112

(B) MADC Nagpur Office

Sr. No.	Matters related to/Name of the Department/Section	Name of the Person & Designation of PIO / Tel. No.	Name & Designation of the Appellate Authority, Tel. No.
1	2	3	4
01	Engineering Works of MIHAN at Nagpur	Shri. L.P. Ingale Executive Engineer Tel. No.: 07104 - 665608	Mrs. R.P. Lonare Supdt. Engineer Tel. No.: 07104 - 665610
02	Planning	Shri. C. J. Bankar Sr. Architect Tel. No.: 07104 - 665609	Mrs. R.P. Lonare Supdt. Engineer Tel. No.: 07104 - 665610
03	Land Survey, Acquisition & Rehabilitation of MIHAN	Shri Ashok Chaudhari Dy. Collector Tel. No.: 07104 - 665604	Mrs. R.P. Lonare Supdt. Engineer Tel. No.: 07104 - 665610
04	Power & Electrical, Marketing of MIHAN	Shri Atul Thakare Marketing Manager Tel. No.: 07104 - 665611	Mrs. R.P. Lonare Supdt. Engineer Tel. No.: 07104 - 665610

Note:

- Consequent upon any change of the incumbent, relevant to any designation or change in designation of the Head of the Section/department, relevant to area of functioning mentioned herein above, the name of the new incoming officers/HOD/HOS shall automatically be substituted in place of the officers named in above table.
- Duly stamped applications/Appeals received in the format prescribed under the Right to Information Act shall be dealt with, under the provisions of this Act.
- All HODs/HOSs should ensure that all the relevant pro-active information, required under Section 4 (1) of the RTI Act 2005, pertaining to their respective Departments/Sections, is provided and further updated periodically on our website.

- d) All Public Information Officers (PIOs) and First Appellate Authority (FAA) shall strictly follow the guidelines on the subject (including submission of various returns to the concerned authorities) as may be issued/prescribed by the Govt. from time to time.
- e) All the PIOs and FAA designated as above, should ensure that, a separate register is maintained to record the applications, so also the interim correspondence, if any, entered into with the Applicant, Appellant as well as inter departmentally, in respect of the RTI Act 2005, should also be maintain on record, case wise.
- f) Shri. C.S.Gupta, General Manager, shall ensure that the monthly, half yearly and yearly report is forwarded to the GAD (Civil Aviation) in time by coordinating with all the PIOs and FAA.
- g) All 1st Appellate Authorities should appoint a responsible staff member deployed under them to maintain proper records of RTI cases in the prescribed format, dealt by their respective offices.

19.8.15 412

(Vishwas Patil)

Vice Chairman and Managing Director

To,

All concerned PIOs/FAAs

CC to:

- i. All HODs
- ii. E.A. to VC&MD
- iii. Administration File
- iv. MADC Website